

**Minutes of the FINANCE & GENERAL PURPOSES COMMITTEE MEETING of
Sixpenny Handley & Pentridge Parish Council
Held 6th April 2023 at 7:30pm @ Parish Office, 6 Town Farm Workshops, Sixpenny Handley.**

Item		Action By
	Public Open Session 0 Attendance	
922	<p>Attendance & Apologies Cllr Simon Meaden (Chairman of the Finance & General Purposes Committee) Cllr Stuart McLean Cllr Dave Adams Cllr Colin Taylor</p> <p>Also in Attendance Ciona Nicholson (Clerk)</p> <p>Apologies Cllr James Reed (Chairman of the Parish Council) Cllr Andy Turner</p>	
923	<p>Declarations of Interest & Grants for Dispensation</p> <p>Item 927 – Utility Charges dispensation granted.</p> <p>The following members declare non-pecuniary interests in matters relating to:</p> <p>Cllr Colin Taylor – Pentridge Village Hall & SH Village Hall 1st Woodcutt Scouts, CCIO Cllr James Reed – Community Land Trust & Item Speed-watch Cllr Andy Turner – Community Land Trust & Skate-park Project Cllr Simon Meaden- 1st Woodcutt Scouts</p>	
924	<p>Matters arising from the last F&GP Parish Council Meeting held 2nd March 2023.</p> <p>None</p>	
925	<p>Play Area Matters & Reports</p> <p>The monthly on-sight inspections continue – all play equipment remains in good order with no major issues to report. The grass cutting is in good order, neat and tidy.</p> <p>Members agreed that the equipment and timbers needs to be cleaned down and algae and bird droppings removed. Clerk to contact The Creative Hub in the first instance.</p> <p>Clerk / Cllr Adams have agreed the Glasdon Royal Topsy model most suitable replacement to be affixed on the fence line rather than the current position on a slab.</p>	<p style="text-align: right;">Clerk</p> <p style="text-align: right;">Clerk</p>
926	<p>Village Hall Matters</p> <p>Security options are under consideration – the recreation ground SMARTY Card has been received and once the security camera has been installed at the Pavilion successfully a similar system to be considered at the Village Hall.</p>	

	<p>Clerk confirmed that the conversion to unvented 200ltr cylinder had been completed by local plumbing firm. The labour charge was waived by local contractor Mr Simon Marsh.</p> <p>Draft lease work is on-going.</p> <p>Members remain committed to purchasing a new defibrillator to be housed externally at the Village Hall. In Cllr Reed's absence forward to the next meeting.</p> <p>Clerk requested a Solar Panel assessment and quote from DES Renewables.</p> <p>A proposed cleaning & maintenance day at the Village Hall is 8th May 2023.</p>	<p>AT</p> <p>CT</p> <p>Clerk</p>								
<p>927</p>	<p>Sports Association Matters</p> <p>A positive response received from the Cricket Club regarding this seasons fixtures. Clerk has received an enquiry from Verwood CC requesting hiring the facilities on Saturday 4th June 2023.</p> <p>Bowls Club Opening Day of the season is 29th April followed an 'Open Day' on June 3rd – it is hoped to get new players. Member of the Bowls Club have dramatically declined over the past few years. It is estimated that unless new members are found the club will cease in 2025.</p> <p>Cllr Adams continues to source timber front doors for the Bowls Club.</p> <p><u>Sports Clubs Fees</u></p> <p>Members considered the latest Sports Association Accounts. Members unanimously resolved to maintain annual fees at £500.00 per year per club. Clerk to notify Clubs and issue invoices for 2023/24.</p> <p><u>The Penny Tap</u></p> <p>The utility charges for the Sports Pavilion have increased significantly during 2022-23.</p> <p>Data on usage was provided by Cllr McLean which was used by Cllr Taylor to determine an accurate utility charge proposal:</p> <table data-bbox="272 1310 949 1518"> <tr> <td>Water</td> <td>£0.00</td> </tr> <tr> <td>Oil charge increase from (£150.00 to £300.00) per annum.</td> <td>£300.00</td> </tr> <tr> <td>Electricity use-age increased by 3531KWH @ 0.16p</td> <td>£565.00</td> </tr> <tr> <td>Total 6-month utility charge</td> <td>£715.00</td> </tr> </table> <p>*average electricity use age has increased from 1386KWH to 4917KWH (6-month period ending March 2023.)</p> <p>Members resolved unanimously to accept the proposed utility charges. Clerk to issue utility charge invoice to The Penny Tap.</p>	Water	£0.00	Oil charge increase from (£150.00 to £300.00) per annum.	£300.00	Electricity use-age increased by 3531KWH @ 0.16p	£565.00	Total 6-month utility charge	£715.00	<p>Clerk</p>
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<p>928</p>	<p>Sports Facilities Matters & Recreation Ground</p> <p>The newly layered hedge at St Mary's has been completed however hedge cuttings and waste remain on the ground at the far end. Clerk to contact contractor.</p> <p>The John Deere mower is to be sold with help from ABS Groundworks on behalf of the Parish Council.</p> <p>Correspondence received from local resident requesting further gravel is laid to ease the wet and sticky mud along the footpath next to the Church wall.</p> <p>Members appreciated the concerns but felt that adding more aggregate would worsen the problem and felt</p>	<p>Clerk</p>								

	<p>the muddy area would ease with drier days ahead. The area will be sprayed shortly to minimise the spread of weeds.</p> <p>Additionally, rotten wood and leaking guttering reported on the far side of the Sports Pavilion. DA/member of the Penny Tap to assess the problem.</p> <p>The Clerk reported the successful hire of Sports facilities during February and March by Shaftesbury Girls Football Team. With a possibility of hiring again next season. Members noted that the Groundsman Mark Young supported the hire of facilities by preparing the pitch each match.</p> <p><u>Pitch maintenance 2023/24</u></p> <p>Members unanimously resolved expenditure of £500.00 to apply Evergreen Complete to both football and cricket pitches. Approximately 26 bags of Evergreen Complete.</p>	<p>DA/Tap</p> <p>SM/Clerk</p>
<p>929</p>	<p>Correspondence</p> <p>Despite the lengthy disruption to travel arrangements in April, members felt strongly about the quality of the resurfacing of the C2 road between Thick-Thorne and the Horton Inn. It had been noted that Frome based Tarmac contractors Hanson's had been favoured over local based contractors Tarmac from Poole. Members were keen to understand rationale and have access to a breakdown of costs. Clerk to contact Cllr Piers Brown.</p> <p>Highways have confirmed surface dressing of various roads from the 27th June – 4th July 2023. Garston Woods for safety reasons will be carried out under a road closure. Common Road and the High Street will work with a stop & go system.</p> <p>Clerk to contact Highways to highlight Chalke Valley History Festival that due to be held between 26th June & 2nd July.</p> <p>Home watch meeting due to be held on 24th April 2023.</p> <p>Cllr Taylor to attend Dorset Council Planning Engagement Session for Town and Parish Councils on Wednesday 19 April 2023 to be held at Corn Exchange, High East Street, Dorchester, DT1 1HF at 2:30pm</p> <p>Permitted Development Consultation Rights from NALC any comments to be sent to DAPTC by latest 12:00 noon on Thursday 6th April 2023.</p> <p>A licence to hold a music festival at Wimborne St Giles has been granted – S McLean will attend any future associated meetings.</p> <p>Members were reminded to promote current Councillor vacancies.</p>	<p>Clerk</p> <p>Clerk</p>
<p>930</p>	<p>Financial Matters & Expenditure</p> <p>The RFO circulated to members prior to the meeting a report on finances to 6th April 2023. Bank Reconciliation for signing; List of Receipts & Payments for scrutiny.</p> <p>Clerk to administrate payments, 1st Scrutineer Cllr S McLean, 1st Cllr C Taylor & 2nd Cllr s Meaden to authorise payments.</p> <p>Clerk advised members that Mr Peter Walker has stepped down from the Internal Audit services due to retirement. Clerk contacted local Accountancy firm Sharon Carter to arrange internal audit of accounts 2022-23. Members were happy to appoint local services.</p>	

Meeting Closed 8.40pm

These minutes are to be signed by the Chairman after approval at the next Full meeting of the Parish Council.

Signed;..... 27th April 2023

Sixpenny Handley & Pentridge Parish Council

Receipts & Payments – 6th April 2023.

Date	Description		Receipts payment
06/04/2023	Dorset Council Rent	SO	484.00
06/04/2023	C Nicholson (March Salary Payment)	On-line	911.00
06/04/2023	Nest Pension Payment	On-line	66.43
06/04/2023	C Nicholson Reimbursement monthly SIM pavilion	On-line	20.00
06/04/2023	Dorset Council (Waste & recycling bins 2023/24)	On-line	660.18
06/04/2023	DES Renewable energy (Installation of Solar Panels) 25% stage	On-line	4,469.14
06/04/2023	Marsh Isaacs (Village Hall)	On-line	1,020.00
06/04/2023	Sixpenny Handley Village Hall (Building Ins)	On-line	559.03
06/04/2023	DAPTC (Annual subscription renewal)	On-line	534.41
06/04/2023	Teec (Annual Fees)	On-line	28.00
06/04/2023	Alfie Burt (Final quarter 2022/23 grass cutting)	On-line	900.00
06/04/2023	Darch Oil (Sports Pavilion oil)	On-line	948.15
06/04/2023	L J Tuckey (x3 Office Cleans)	On-line	22.50
06/04/2023	D Macleod (x4 Litter Picks)	On-line	30.00
06/04/2023	Complete Fire Service (Unit 6 Fire Ex annual service)	On-line	28.80
			10681.64

To be submitted by the Clerk on Friday 7th April 2023.

Scrutineer – Cllr Stuart McLean
 1st On-line authorisation Cllr Taylor
 2nd On-line authorisation Cllr Turner/Cllr S Meaden

Scrutineer.....Date.....

